



Rio Grande City Consolidated Independent School District  
1 S. Fort Ringgold  
Rio Grande City, Texas 78582

To: Mr. Alfredo Garcia, Superintendent

From: \_\_\_\_\_  
Principal

Re: **Fundraiser**

This letter is to request your permission for (sponsor) \_\_\_\_\_

(Organization/Club) \_\_\_\_\_

Of \_\_\_\_\_ to have the following  
(School)

fundraiser:  
\_\_\_\_\_

When?  
\_\_\_\_\_

Where?  
\_\_\_\_\_

Reason: (If for a trip, it must be board approved first!)  
\_\_\_\_\_  
\_\_\_\_\_

Thank you,  
\_\_\_\_\_

Mrs. Diana Robles-Mendez Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Financial Officer

Mr. Alfredo Garcia Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date: \_\_\_\_\_  
Superintendent